

NOTICE OF VIOLATION

Final notice before a fine will be issued

[Mailing Name]

[Insert Date]

[Mailing Address]

[Mailing City], [Mailing State] [Mailing Zip]

Letter number: [Insert unique ID]

This is the **final notice** before a fine will be issued for failure to have [compost/recycling] service at:
[Regarding Org/Acct], [Site Address], [Site City].

Records received from [insert hauler name] indicate that the site listed above has not subscribed to the required [compost (organics)/recycling] collection service and is therefore out of compliance with State law SB 1383 and the Alameda County Organics Reduction & Recycling Ordinance 2021-02 section 5(a)(1).

Violation		Fine* if not corrected by due date	Action Required	Due Date
X	Failure to have [compost (organics)/recycling] collection service	[Insert Fine]	1. Contact [Hauler Name] at [Hauler Phone] to subscribe to [compost/recycling] collection service. 2. Provide proof of service at www.StopWaste.org/rules-submit-proof .	[Due Date]

*Fines increase up to \$500 per violation and will continue every 60 days for continued noncompliance.

No fine is being assessed at this time. However, to avoid a Citation and fine in the total amount of [insert TOTAL fine amount], you must by [due date]:

- Obtain [compost/recycling] collection service and submit proof,
OR
- Provide proof if your site already has the required collection service and you believe this notice is in error,
OR
- Apply for a waiver.



Scan the QR code above or visit www.StopWaste.org/rules-nov to complete the required action.

For assistance, call 510-891-6575 to leave a message for a call back.

中文 (Chinese), 한국인 (Korean), Español (Spanish), and Tiếng Việt (Vietnamese): www.StopWaste.org/rules-languages

SB 1383 and the Organics Reduction & Recycling Ordinance

Background

When food and plant material break down in a landfill, they release methane, a harmful greenhouse gas and leading cause of climate change. To respond to the climate crisis, California passed Senate Bill 1383 to reduce the amount of food scraps and other compostable materials sent to landfills by requiring everybody in the state to compost and recycle. Many businesses and multifamily properties have already set up successful programs.

In Alameda County, the State law is being implemented and enforced under the Organics Reduction and Recycling Ordinance which was passed by local government agency StopWaste. StopWaste partners with the cities of Alameda County, their solid waste service providers, and environmental health departments to help sites comply and enforce the law when needed.

Overview of the Rules

Businesses (including nonprofits and institutions) and multifamily properties (5+ units) must:

1. Subscribe to compost (organics) and recycling collection services.
2. Place color-coded and labeled recycling and compost bins next to all garbage bins (not required in restrooms).
3. Sort materials into the proper bins.
4. Educate employees, contractors, and tenants about the law at least annually and check bins periodically.

In addition to the steps above, some businesses that generate surplus edible food—such as grocery stores, food distributors, and large restaurants—must donate their surplus edible food to feed people.

Free Resources & Assistance



If you would like assistance adding compost or recycling collection service, applying for a waiver, or have questions about this letter, go to www.StopWaste.org/request-help or call 510-891-6575 to leave a message for a call back. Our field team is also available to help set up indoor bins, train staff, and help sites start food donation programs.

Free stickers to label bins, indoor green bins, training videos, a sign maker tool, and more are available at www.StopWaste.org/rules-resources.

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