

SB 1383 Donation Record – Detailed Form

Reporting Year:

Use this form to maintain monthly records of type, frequency, and pounds of food donated to food recovery organizations/services or distributed to staff. Completing this form and showing it on request satisfies the Edible Food Recovery requirements under state law SB 1383.

Commercial Edible Food Generator (CEFG)

Enter information about the site whose surplus edible food donations are logged on this form.

Name:	Address:	Store/Location # (if applicable):
Staff person(s) handling food donations: <i>List name(s) and contact information.</i>		

Food Recovery Organizations/Services (FROS)

Enter all organizations and/or services that have received food donations during the reporting year.

Name of FROS	Address & Contact:	Types of food accepted:	Pickup frequency:	Written contract or agreement?
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No

Check the box if during the reporting year you **donated surplus food to staff or other individuals.**

Total Annual Donation Amount
Once you have completed the monthly donation records for the Reporting Year on the following pages, please enter the sum of the monthly donation amounts here.

Months included in this form’s Reporting Year: From until

Total surplus edible food donation amount (lbs.):



For assistance with setting up a surplus food donation program, locating a food recovery partner, or for questions about this form, go to www.StopWaste.org/request-help or call 510-891-6575 to request a call back.

Monthly Donations

Enter month and year:

Donation types and amounts

Note: All recipient food recovery organizations and/or services (FROS) must be listed on page 1.

FROS	Meat	Milk/Dairy	Shelf-stable	Frozen	Produce	Bakery	Prepared Foods	Other	Total (lbs.)
Total (lbs.)									

Surplus Food Donations Not Accepted

If any donations you offered this month were not accepted, complete the table below.

Approximate date	FROS to receive the donation	Type & estimated amount of food	Reason given for rejection	Location of documentation

Donation to staff/other individuals

If you donated surplus edible food to staff or other individuals this month, complete the table below.

Date or frequency	Type of food	Estimated amount	Recipients (optional)

Notable reasons for this month's surplus edible food generation:

Monthly Donations

Enter month and year:

Donation types and amounts

Note: All recipient food recovery organizations and/or services (FROS) must be listed on page 1.

FROS	Meat	Milk/ Dairy	Shelf- stable	Frozen	Produce	Bakery	Prepared Foods	Other	Total (lbs.)
Total (lbs.)									

Surplus Food Donations Not Accepted

If any donations you offered this month were not accepted, complete the table below.

Approximate date	FROS to receive the donation	Type & estimated amount of food	Reason given for rejection	Location of documentation

Donation to staff/other individuals

If you donated surplus edible food to staff or other individuals this month, complete the table below.

Date or frequency	Type of food	Estimated amount	Recipients (optional)

Notable reasons for this month's surplus edible food generation:

Monthly Donations

Enter month and year:

Donation types and amounts

Note: All recipient food recovery organizations and/or services (FROS) must be listed on page 1.

FROS	Meat	Milk/ Dairy	Shelf- stable	Frozen	Produce	Bakery	Prepared Foods	Other	Total (lbs.)
Total (lbs.)									

Surplus Food Donations Not Accepted

If any donations you offered this month were not accepted, complete the table below.

Approximate date	FROS to receive the donation	Type & estimated amount of food	Reason given for rejection	Location of documentation

Donation to staff/other individuals

If you donated surplus edible food to staff or other individuals this month, complete the table below.

Date or frequency	Type of food	Estimated amount	Recipients (optional)

Notable reasons for this month's surplus edible food generation:

Monthly Donations

Enter month and year:

Donation types and amounts

Note: All recipient food recovery organizations and/or services (FROS) must be listed on page 1.

FROS	Meat	Milk/ Dairy	Shelf- stable	Frozen	Produce	Bakery	Prepared Foods	Other	Total (lbs.)
Total (lbs.)									

Surplus Food Donations Not Accepted

If any donations you offered this month were not accepted, complete the table below.

Approximate date	FROS to receive the donation	Type & estimated amount of food	Reason given for rejection	Location of documentation

Donation to staff/other individuals

If you donated surplus edible food to staff or other individuals this month, complete the table below.

Date or frequency	Type of food	Estimated amount	Recipients (optional)

Notable reasons for this month's surplus edible food generation:

Monthly Donations

Enter month and year:

Donation types and amounts

Note: All recipient food recovery organizations and/or services (FROS) must be listed on page 1.

FROS	Meat	Milk/ Dairy	Shelf- stable	Frozen	Produce	Bakery	Prepared Foods	Other	Total (lbs.)
Total (lbs.)									

Surplus Food Donations Not Accepted

If any donations you offered this month were not accepted, complete the table below.

Approximate date	FROS to receive the donation	Type & estimated amount of food	Reason given for rejection	Location of documentation

Donation to staff/other individuals

If you donated surplus edible food to staff or other individuals this month, complete the table below.

Date or frequency	Type of food	Estimated amount	Recipients (optional)

Notable reasons for this month's surplus edible food generation:

Monthly Donations

Enter month and year:

Donation types and amounts

Note: All recipient food recovery organizations and/or services (FROS) must be listed on page 1.

FROS	Meat	Milk/ Dairy	Shelf- stable	Frozen	Produce	Bakery	Prepared Foods	Other	Total (lbs.)
Total (lbs.)									

Surplus Food Donations Not Accepted

If any donations you offered this month were not accepted, complete the table below.

Approximate date	FROS to receive the donation	Type & estimated amount of food	Reason given for rejection	Location of documentation

Donation to staff/other individuals

If you donated surplus edible food to staff or other individuals this month, complete the table below.

Date or frequency	Type of food	Estimated amount	Recipients (optional)

Notable reasons for this month's surplus edible food generation:

Monthly Donations

Enter month and year:

Donation types and amounts

Note: All recipient food recovery organizations and/or services (FROS) must be listed on page 1.

FROS	Meat	Milk/ Dairy	Shelf- stable	Frozen	Produce	Bakery	Prepared Foods	Other	Total (lbs.)
Total (lbs.)									

Surplus Food Donations Not Accepted

If any donations you offered this month were not accepted, complete the table below.

Approximate date	FROS to receive the donation	Type & estimated amount of food	Reason given for rejection	Location of documentation

Donation to staff/other individuals

If you donated surplus edible food to staff or other individuals this month, complete the table below.

Date or frequency	Type of food	Estimated amount	Recipients (optional)

Notable reasons for this month's surplus edible food generation:

Monthly Donations

Enter month and year:

Donation types and amounts

Note: All recipient food recovery organizations and/or services (FROS) must be listed on page 1.

FROS	Meat	Milk/ Dairy	Shelf- stable	Frozen	Produce	Bakery	Prepared Foods	Other	Total (lbs.)
Total (lbs.)									

Surplus Food Donations Not Accepted

If any donations you offered this month were not accepted, complete the table below.

Approximate date	FROS to receive the donation	Type & estimated amount of food	Reason given for rejection	Location of documentation

Donation to staff/other individuals

If you donated surplus edible food to staff or other individuals this month, complete the table below.

Date or frequency	Type of food	Estimated amount	Recipients (optional)

Notable reasons for this month's surplus edible food generation:

Monthly Donations

Enter month and year:

Donation types and amounts

Note: All recipient food recovery organizations and/or services (FROS) must be listed on page 1.

FROS	Meat	Milk/ Dairy	Shelf- stable	Frozen	Produce	Bakery	Prepared Foods	Other	Total (lbs.)
Total (lbs.)									

Surplus Food Donations Not Accepted

If any donations you offered this month were not accepted, complete the table below.

Approximate date	FROS to receive the donation	Type & estimated amount of food	Reason given for rejection	Location of documentation

Donation to staff/other individuals

If you donated surplus edible food to staff or other individuals this month, complete the table below.

Date or frequency	Type of food	Estimated amount	Recipients (optional)

Notable reasons for this month's surplus edible food generation:

Monthly Donations

Enter month and year:

Donation types and amounts

Note: All recipient food recovery organizations and/or services (FROS) must be listed on page 1.

FROS	Meat	Milk/ Dairy	Shelf- stable	Frozen	Produce	Bakery	Prepared Foods	Other	Total (lbs.)
Total (lbs.)									

Surplus Food Donations Not Accepted

If any donations you offered this month were not accepted, complete the table below.

Approximate date	FROS to receive the donation	Type & estimated amount of food	Reason given for rejection	Location of documentation

Donation to staff/other individuals

If you donated surplus edible food to staff or other individuals this month, complete the table below.

Date or frequency	Type of food	Estimated amount	Recipients (optional)

Notable reasons for this month's surplus edible food generation:

Monthly Donations

Enter month and year:

Donation types and amounts

Note: All recipient food recovery organizations and/or services (FROS) must be listed on page 1.

FROS	Meat	Milk/ Dairy	Shelf- stable	Frozen	Produce	Bakery	Prepared Foods	Other	Total (lbs.)
Total (lbs.)									

Surplus Food Donations Not Accepted

If any donations you offered this month were not accepted, complete the table below.

Approximate date	FROS to receive the donation	Type & estimated amount of food	Reason given for rejection	Location of documentation

Donation to staff/other individuals

If you donated surplus edible food to staff or other individuals this month, complete the table below.

Date or frequency	Type of food	Estimated amount	Recipients (optional)

Notable reasons for this month's surplus edible food generation:

Monthly Donations

Enter month and year:

Donation types and amounts

Note: All recipient food recovery organizations and/or services (FROS) must be listed on page 1.

FROS	Meat	Milk/ Dairy	Shelf- stable	Frozen	Produce	Bakery	Prepared Foods	Other	Total (lbs.)
Total (lbs.)									

Surplus Food Donations Not Accepted

If any donations you offered this month were not accepted, complete the table below.

Approximate date	FROS to receive the donation	Type & estimated amount of food	Reason given for rejection	Location of documentation

Donation to staff/other individuals

If you donated surplus edible food to staff or other individuals this month, complete the table below.

Date or frequency	Type of food	Estimated amount	Recipients (optional)

Notable reasons for this month's surplus edible food generation:
