

SB 1383 Donation Record – Detailed Form

Reporting Year: **2024**

Use this form to maintain monthly records of type, frequency, and pounds of food donated to food recovery organizations/services or distributed to staff. Completing this form and showing it on request satisfies the Edible Food Recovery requirements under state law SB 1383.

Commercial Edible Food Generator (CEFG)

Enter information about the site whose surplus edible food donations are logged on this form.

Name: Sunshine Diner	Address: 112 San Leandro Blvd, San Leandro, CA 94577	Store/Location # (if applicable): N/A
Staff person(s) handling food donations: List name(s) and contact information. Jane Doe, jane.doe@gmail.com		

Food Recovery Organizations/Services (FROS)

Enter all organizations and/or services that have received food donations during the reporting year.

Name of FROS	Address & Contact:	Types of food accepted:	Pickup frequency:	Written contract or agreement?
Daily Bowl	525 H St, Union City Paddy Iyer (510) 599-6467	Produce, dairy, meat, frozen	Weekly on Tue & Fri	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Replate	No physical address. John Myer 510-365-8989	Prepared food, baked goods	Events only, as needed	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
One Nation Dream Maker	1617 College Ave, Livermore (510) 205-0484	Produce, shelf stable	Weekly on Sat	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No

Check the box if during the reporting year you **donated surplus food to staff or other individuals.**

Total Annual Donation Amount
Once you have completed the monthly donation records for the Reporting Year on the following pages, please enter the sum of the monthly donation amounts here.

Months included in this form’s Reporting Year: From until

Total surplus edible food donation amount (lbs.):



For assistance with setting up a surplus food donation program, locating a food recovery partner, or for questions about this form, go to www.StopWaste.org/request-help or call 510-891-6575 to request a call back.

Monthly Donations

Enter month and year: Jan 2024

Donation types and amounts

Note: All recipient food recovery organizations and/or services (FROS) must be listed on page 1.

FROS	Meat	Milk/Dairy	Shelf-stable	Frozen	Produce	Bakery	Prepared Foods	Other	Total (lbs.)
Daily Bowl	70		55	40	110				275
Replate					80		200		280
One Nation Dream Maker			30		40	40			110
Total (lbs.)	70		85	40	230	40	200		665

Surplus Food Donations Not Accepted

If any donations you offered this month were not accepted, complete the table below.

Approximate date	FROS to receive the donation	Type & estimated amount of food	Reason given for rejection	Location of documentation
Late Jan 2024	Daily Bowl	2 pallets of whole milk	Too close to expiration	None – verbal exchange with Paddy

Donation to staff/other individuals

If you donated surplus edible food to staff or other individuals this month, complete the table below.

Date or frequency	Type of food	Estimated amount	Recipients (optional)
daily	Leftover baked goods	10-20 pastries,	Up to 5 staff
1/23/24	Frozen fruit & dough	Approx. 20 lbs	Family members

Notable reasons for this month’s surplus edible food generation:

Milk – accidentally over-ordered. Replate donations from 1/15 event with fewer than expected guests.

Monthly Donations

Enter month and year: Feb 2024

Donation types and amounts

Note: All recipient food recovery organizations and/or services (FROS) must be listed on page 1.

FROS	Meat	Milk/Dairy	Shelf-stable	Frozen	Produce	Bakery	Prepared Foods	Other	Total (lbs.)
Daily Bowl	35	20	24		90	15			184
One Nation Dream Maker			30		50	25			105
Total (lbs.)	35	20	54		140	40			289

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