



Alameda County Waste Management Authority
1537 Webster Street, Oakland, CA 94612



NOTICE OF VIOLATION

Warning before a fine will be issued

[Mailing Name] [Insert Date]
 [Mailing Address]
 [Mailing City], [Mailing State] [Mailing Zip] Letter number: [Insert unique ID]

[Regarding Org/Acct] located at [Site Address], [Site City] has been identified as being in violation of State law SB 1383 and the local Organics Reduction & Recycling Ordinance. This letter serves as a warning. A fine will be issued if the following required actions for the violation(s) marked with an "X" are not completed by the due date.

Violation		Fine* if not corrected by due date	Action Required	Due Date
X	Failure to have a written agreement with a Food Recovery Organization (FRO) or Food Recovery Service (FRS).	[Fine]	1. Secure a written agreement with at least one FRO/FRS, or: Create a record to describe direct distribution to end recipients or staff and/or food waste prevention practices that result in no surplus edible food generated to donate. 2. Provide proof of written agreement or other records at www.StopWaste.org/rules-submit-proof .	[Due Date]
X	Failure to have food donation records.	[Fine]	1. Maintain monthly records of types of food donated, frequency of donations, and pounds of food donated to a Food Recovery Organization or Food Recovery Service (FRO/FRS). Records must specify each receiving FRO/FRS and contact information. 2. Provide proof of monthly food donation records at www.StopWaste.org/rules-submit-proof .	[Due Date]
X	Failure to donate the maximum amount of edible food.	[Fine]	1. Donate <u>all</u> surplus edible food. Safely manage and properly store all surplus edible food so that it does not spoil before being donated. Compost and landfill containers must not contain edible food. 2. Provide proof of monthly food donation records at www.StopWaste.org/rules-submit-proof .	[Due Date]

**Fines increase up to \$500 per violation and will be issued every 60 days for continued noncompliance.*

www.StopWaste.org/Rules · (510) 891-6575 · 1537 Webster Street, Oakland, CA 94612

State law SB 1383 is implemented in Alameda County under the Organics Reduction and Recycling Ordinance in partnership with StopWaste, its member agencies and their solid waste service providers, along with the environmental health departments in Alameda County. StopWaste's member agencies include the cities of Alameda, Albany, Berkeley, Dublin, Emeryville, Fremont, Hayward, Livermore, Newark, Oakland, Piedmont, Pleasanton, San Leandro, Union City, and the unincorporated areas of Alameda County including Castro Valley and Oro Loma Sanitary Districts.

No fine is being assessed at this time. However, to avoid a Citation and fine in the total amount of [insert TOTAL fine amount], you must by [due date]:

- Follow the Actions Required for the violation(s) marked with X on side 1, and
- Submit proof of the actions taken.



Scan the QR code or visit www.StopWaste.org/rules-nov for information about how to comply and take action. For assistance or if you believe this notice is in error, email rules@stopwaste.org or call (510) 891-6575 to leave a message for a call back.

SB 1383 and the Organics Reduction & Recycling Ordinance

Background

When food and plant material break down in a landfill, they release methane, a harmful greenhouse gas and leading cause of climate change. California law Senate Bill 1383 aims to reduce the amount of food scraps and other compostable materials sent to landfills. The law also sets targets to recover and donate edible food. That's because much of the food currently thrown away in California is perfectly good to eat and could help alleviate food insecurity in our communities instead of going to waste. Rescuing surplus edible food also makes the most of the significant resources that go into growing, processing, and transporting our food.

In Alameda County, the State law is being implemented and enforced under the Organics Reduction and Recycling Ordinance which was passed by local government agency StopWaste. StopWaste partners with the cities of Alameda County, their solid waste service providers, and environmental health departments to help sites comply and enforce the law when needed.

Overview of the Rules

Food-generating sites must:

- ✓ **Have written agreements** with food recovery organizations or services to pick up or receive surplus edible food.
- ✓ **Save the maximum amount of surplus edible food** that would otherwise be discarded and donate it to food recovery organizations or services, and/or staff. **Note:** Any inedible food, food scraps, and prep trimmings must be composted.
- ✓ **Maintain monthly records** of type, frequency, and pounds of food donated to food recovery organizations/services or distributed to staff.
- ✓ **Safely manage and properly store surplus edible food** so that it does not spoil before being recovered.

In addition to the steps above, the law requires all businesses, nonprofits, institutions, and multifamily properties (5+ units) to sign up for compost (organics) and recycling collection services, set up indoor bins, and sort materials properly.

Free Resources & Assistance



If you would like assistance setting up a surplus food donation program, locating a food recovery partner, or have questions about this letter, go to www.StopWaste.org/request-help or call 510-891-6575 to leave a message for a call back. Our field team is also available to help set up indoor bins, train staff, and help sites start food scrap collection programs.

Guides on how to set up a food donation program, customizable templates for agreements and recordkeeping, a list of food recovery organizations, and more are available at www.StopWaste.org/rules-food-recovery.

中文 (Chinese), 한국인 (Korean), Español (Spanish), and Tiếng Việt (Vietnamese): www.StopWaste.org/rules-languages