

**APPROVED**

**MINUTES OF THE ALAMEDA COUNTY WASTE  
MANAGEMENT AUTHORITY MEETING  
OF THE  
PROGRAMS AND ADMINISTRATION COMMITTEE**

**THURSDAY, MAY 9, 2024**

**9:00 A.M.**

***IN PERSON MEETING LOCATION:*  
STOPWASTE BOARD ROOM  
1537 WEBSTER STREET, OAKLAND, CA**

**Members Present:**

County of Alameda	David Haubert
City of Albany	Jennifer Hansen-Romero
City of Berkeley	Susan Wengraf, Chair
Castro Valley Sanitary District	Dave Sadoff
City of Fremont	Yang Shao
City of Hayward	Daniel Goldstein
City of Livermore	Bob Carling
City of Newark	Mike Hannon
Oro Loma Sanitary District	Shelia Young
City of Piedmont	Jen Long
City of Pleasanton	Jack Balch

**Members Absent:**

City of Dublin	Melissa Hernandez
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**Staff Present:**

Timothy Burroughs, Executive Director  
Pat Cabrera, Administrative Services Director  
Alma Freeman, Communications Manager  
Justin Lehrer, Operations Manager  
Emily Alvarez, Program Manager  
Arliss Dunn, Clerk of the Board

**I. Convene Meeting**

Chair Susan Wengraf called the meeting to order at 9:00 a.m. Timothy Burroughs explained the process that would be utilized during the meeting. A link to the process is available here: [Virtual-Meetings-Instructions](#).

**II. Public Comments**

There were none.

**III. CONSENT CALENDAR**

**1. Approval of the Draft Minutes of March 14, 2024**

There were no public comments for the Consent Calendar. Board member Haubert moved for approval of the Consent Calendar. Board member Hannon seconded, and the motion carried 11-0. The Clerk called the roll.

## DRAFT

(Ayes: Balch, Carling, Cavanaugh Goldstein, Hannon, Hansen-Romero, Haubert, Sadoff, Shao, Wengraf, Young. Nays: None. Absent: Hernandez. Abstain: None)

### IV. REGULAR CALENDAR

#### 1. 2023 Waste Characterization Study Update (Emily Alvarez)

This item is for information only.

Mr. Burroughs introduced the item. Emily Alvarez provided an update on the waste stream sampling at transfer station and landfill facilities within Alameda County. From June 2023 to February 2024, the consultant team sorted over 650 samples from across the landfill, recycling, and organics stream. A link to the staff report and PowerPoint presentation is available here: [WCS-Update-memo.pdf](#). Additional time was provided to the Board for discussion and for clarifying questions. An audio link to the discussion is available here: [WCS-Update-Discussion](#). Ms. Alvarez stated that the final report is expected to be completed by the end of the fiscal year.

There were no public comments for this item. The committee thanked Ms. Alvarez for a very impressive and informative report and added the information should be disseminated county-wide.

### V. MEMBER COMMENTS

There were none.

### VI. ADJOURNMENT – TO JUNE 13, 2024, AT 9:00 A.M.

The meeting was adjourned at 9:40 a.m.