

APPROVED

**MINUTES OF THE ALAMEDA COUNTY WASTE
MANAGEMENT AUTHORITY MEETING
OF THE
PROGRAMS AND ADMINISTRATION COMMITTEE**

THURSDAY, JUNE 13, 2024

9:00 A.M.

IN PERSON MEETING LOCATION:
STOPWASTE BOARD ROOM
1537 WEBSTER STREET, OAKLAND, CA

Members Present:

County of Alameda	David Haubert
City of Albany	Jennifer Hansen-Romero
City of Berkeley	Susan Wengraf, Chair
Castro Valley Sanitary District	Dave Sadoff
City of Dublin	Jean Josey (alternate)
City of Fremont	Yang Shao
City of Hayward	Daniel Goldstein
City of Livermore	Bob Carling
City of Newark	Mike Hannon
Oro Loma Sanitary District	Shelia Young
City of Piedmont	Jen Long
City of Pleasanton	Jack Balch

Staff Present:

Timothy Burroughs, Executive Director
Pat Cabrera, Administrative Services Director
Alma Freeman, Communications Manager
Justin Lehrer, Operations Manager
Kelly Schoonmaker, Program Manager
Arliss Dunn, Clerk of the Board

Others Participating:

Marlene Dehlinger, Shute Mihaly & Weinberger LLP

I. Convene Meeting

Chair Susan Wengraf called the meeting to order at 9:00 a.m. Timothy Burroughs explained the process that would be utilized during the meeting. A link to the process is available here: [Virtual-Meetings-Instructions](#). Chair Wengraf welcomed Council member Jean Josey (Dublin alternate).

II. Public Comments

There were none.

III. CONSENT CALENDAR

1. Approval of the Draft Minutes of May 9, 2024

DRAFT

There were no public comments for the Consent Calendar. Board member Hannon moved for approval of the Consent Calendar. Board member Sadoff seconded, and the motion carried 12-0. The Clerk called the roll.

(Ayes: Balch, Carling, Goldstein, Hannon, Hansen-Romero, Haubert, Josey, Long, Sadoff, Shao, Wengraf, Young. Nays: None. Absent: None. Abstain: None)

IV. REGULAR CALENDAR

1. Amendment to the Property Lease Ordinance (Ordinance 2000-01) (Kelly Schoonmaker)

That the Programs and Administration Committee approve forwarding Ordinance 2024-02 to the Waste Management Authority Board for adoption.

Mr. Burroughs introduced the item. Kelly Schoonmaker provided an overview of the staff report. A link to the staff report is available here: [Property-Leasing-Ordinance-memo.pdf](#). Marlene Dehlinger, Shute, Mihaly & Weinberger, was present to answer questions. Additional time was provided to the Board for discussion and for clarifying questions. An audio link to the discussion is available here: [Property-Leasing-Discussion](#). Board member Hannon asked when staff returns to the Board in June to provide an attachment showing the current leases, their terms, and what we would anticipate the leases to be over the next few years. Board member Sadoff inquired if anyone is co-leasing with T-Mobile, and if so, would that be an additional benefit to the agency. Ms. Schoonmaker stated yes, it would be a benefit to the agency, and she would follow-up on the terms of the lease.

There were no public comments for this item. Chair Wengraf thanked Ms. Schoonmaker for the presentation. Board member Carling moved approval of the staff recommendation and Board member Josey seconded. The motion carried 11-0. The Clerk called the roll:

(Ayes: Balch, Carling, Goldstein, Hansen-Romero, Haubert, Josey, Long, Sadoff, Shao, Wengraf, Young. Nays: None. Absent: Hannon. Abstain: None)

2. Election of Chair and Vice Chair (Timothy Burroughs)

That the Programs and Administration Committee elect a Chair and Vice Chair for the period July 1, 2024 - June 30, 2025.

Timothy Burroughs introduced the item. A link to the staff report is available here: [2025-Elections-memo.pdf](#). Mr. Burroughs thanked outgoing Chair Wengraf for her service. Chair Wengraf nominated Vice Chair Sadoff to serve as Chair and Board member Young as Vice Chair. Board member Young declined and nominated Board member Balch as Vice Chair. Board member Haubert seconded and the motion carried 11-0. There were no public comments on this item. The Clerk called the roll:

(Ayes: Balch, Carling, Goldstein, Hansen-Romero, Haubert, Josey, Long, Sadoff, Shao, Wengraf, Young. Nays: None. Absent: Hannon. Abstain: None)

Chair Wengraf expressed her appreciation for serving as Chair.

V. MEMBER COMMENTS

There were none.

VI. ADJOURNMENT – TO JULY 11, 2024, AT 9:00 A.M.

The meeting was adjourned at 9:35 a.m.