

DRAFT

MINUTES OF THE ALAMEDA COUNTY WASTE  
MANAGEMENT AUTHORITY MEETING  
OF THE  
PROGRAMS AND ADMINISTRATION COMMITTEE

THURSDAY, SEPTEMBER 12, 2024

9:00 A.M.

**IN PERSON MEETING LOCATION:**  
**STOPWASTE BOARD ROOM**  
**1537 WEBSTER STREET, OAKLAND, CA**

**Members Present:**

County of Alameda	David Haubert
City of Albany	Jennifer Hansen-Romero
City of Berkeley	Susan Wengraf
Castro Valley Sanitary District	Dave Sadoff, Chair
City of Dublin	Jean Josey
City of Fremont	Yang Shao
City of Hayward	Daniel Goldstein
City of Oakland	Dan Kalb
Oro Loma Sanitary District	Shelia Young
City of Piedmont	Jen Cavanaugh
City of Pleasanton	Jack Balch

**ABSENT:**

City of Livermore	Bob Carling
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**Staff Present:**

Timothy Burroughs, Executive Director  
Pat Cabrera, Administrative Services Director  
Alma Freeman, Communications Manager  
Justin Lehrer, Operations Manager  
Arielle Conway, Program Manager  
Angelina Vergara, Program Manager  
Arliss Dunn, Clerk of the Board

**I. Convene Meeting**

Vice Chair Jack Balch called the meeting to order at 9:00 a.m. Timothy Burroughs explained the process that would be utilized during the meeting. A link to the process is available here: [Virtual-Meetings-Instructions](#).

**II. Public Comments**

There were none.

**III. CONSENT CALENDAR**

**1. Approval of the Draft Minutes of July 11, 2024**

## **DRAFT**

There were no public comments for the Consent Calendar. Board member Wengraf moved for approval of the Consent Calendar. Board member Hannon seconded, and the motion carried 10-0. The Clerk called the roll.

(Ayes: Balch, Cavanaugh, Goldstein, Hansen-Romero, Haubert, Josey, Sadoff, Shao, Wengraf, Young. Nays: None. Absent: Carling, Kalb. Abstain: None)

### **IV. REGULAR CALENDAR**

#### **1. StopWaste Schools Overview – Transforming School Cafeterias (Arielle Conway)**

This item is for information only.

Timothy Burroughs introduced the item and Arielle Conway provided an update on school programs with a focus on StopWaste Schools Challenges, a program that aims to transform school cafeterias to reduce waste to landfill, prevent wasted food, and empower students to be environmental stewards. A link to the staff report and PowerPoint presentation is available here: [StopWaste-Schools-Overview.pdf](#). Additional time was provided to the Board for discussion and for clarifying questions. An audio link to the discussion is available here: [StopWaste-Schools-Overview-Discussion](#).

There were no public comments for this item. Vice Chair Balch encouraged Board members to reach out to member agency staff on TAC (Technical Advisory Committee) to ensure that best practices are lifted up across all schools as well as helping us all understand where we have opportunities to do better. Vice Chair Balch thanked Ms. Conway and Ms. Vergara for an exciting and informative presentation.

### **V. MEMBER COMMENTS**

There were none.

### **VI. ADJOURNMENT – TO OCTOBER 10, 2024, AT 9:00 A.M.**

The meeting was adjourned at 9:40 a.m.