

P&A Committee Members

Dave Sadoff, **Chair**
Castro Valley Sanitary District

Jack Balch, **Vice Chair**
City of Pleasanton

David Haubert, County of Alameda

Jennifer Hansen-Romero, City of Albany

Susan Wengraf, City of Berkeley

Jean Josey, City of Dublin

Yang Shao, City of Fremont

Francisco Zermeño, City of Hayward

Bob Carling, City of Livermore

Dan Kalb, City of Oakland

Shelia Young, Oro Loma Sanitary District

Jen Cavanaugh, City of Piedmont

Timothy Burroughs, Executive Director

AGENDA

MEETING OF THE PROGRAMS AND ADMINISTRATION COMMITTEE (P&A)

THURSDAY, SEPTEMBER 12, 2024

9:00 A.M.

IN PERSON MEETING LOCATION:
STOPWASTE BOARD ROOM
1537 WEBSTER STREET, OAKLAND, CA

This meeting will be conducted in a hybrid model with participation both in-person and via teleconference:

- Teleconference location #1 Renaissance Esmeralda Resort and Spa, 44-400 Indian Wells Lane, Indian Wells, CA
- Teleconference location #2 City of Pleasanton, City Council Conf. Rm., 200 Old Bernal Ave., Pleasanton, CA
- Teleconference location #3 3300 Capitol Ave., Building A, Fremont, CA
- Teleconference location #4 14751 Pansy Street, San Leandro, CA
- Teleconference location #5 30065 Skylark Court, Hayward, CA
- Teleconference location #6 806 Pierce Street, Albany, CA
- Teleconference location #7 City of Dublin, 100 Civic Plaza, Dublin, CA
- Teleconference location #8 1404 LeRoy Ave., Berkeley, CA
- Teleconference location #9 6 Kai Ala Dr, Lahaina, HI

Members of the public may attend in person at the addresses listed above or by:

1. Calling US+1 669 900 6833 and using the Webinar ID 826 1319 2473
2. Using the [Zoom](#) website or App and entering meeting code 826 1319 2473

During the meeting the chair will explain the process for members of the public to be recognized to offer public comment. The process will be described on the StopWaste website at <http://www.stopwaste.org/virtual-meetings> no later than noon, Wednesday, September 11, 2024.

The public may also comment by sending an e-mail to publiccomment@stopwaste.org. Written public comments will be accepted until 3:00 p.m. on the day prior to the scheduled meeting. Copies of all written comments submitted by the deadline above will be provided to each Board Member and will be added to the official record. Comments will not be read into the record.

In accordance with the Americans with Disabilities Act, if you need assistance to participate in this meeting due to a disability, please contact the Clerk of the Board at (510) 891-6517. Notification 24 hours prior to the meeting will enable the agency to make reasonable arrangements to ensure accessibility to this meeting.

AGENDA

I. CONVENE MEETING

II. ROLL CALL OF ATTENDANCE

III. PUBLIC COMMENTS

Open public discussion from the floor is provided for any member of the public wishing to speak on any matter within the jurisdiction of the Programs & Administration Committee, but not listed on the agenda.

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IV. CONSENT CALENDAR

- 1** **1. Approval of the Draft P&A Minutes of July 11, 2024**

V. REGULAR CALENDAR

- 3** **1. StopWaste Schools Overview – Transforming School Cafeterias (Arielle Conway)**
 This item is for information only.

VI. MEMBER COMMENTS

VII. ADJOURNMENT – TO P&A MEETING – OCTOBER 10, 2024 AT 9:00 A.M.

DRAFT

**MINUTES OF THE ALAMEDA COUNTY WASTE
MANAGEMENT AUTHORITY MEETING
OF THE
PROGRAMS AND ADMINISTRATION COMMITTEE**

THURSDAY, JULY 11, 2024

9:00 A.M.

IN PERSON MEETING LOCATION:
STOPWASTE BOARD ROOM
1537 WEBSTER STREET, OAKLAND, CA

Members Present:

County of Alameda	David Haubert
City of Berkeley	Susan Wengraf
City of Dublin	Jean Josey
City of Fremont	Yang Shao
City of Hayward	Daniel Goldstein
City of Newark	Michael Hannon
Oro Loma Sanitary District	Shelia Young
City of Piedmont	Jen Cavanaugh
City of Pleasanton	Jack Balch, Chair

ABSENT:

City of Albany	Jennifer Hansen-Romero
Castro Valley Sanitary District	Dave Sadoff
City of Livermore	Bob Carling

Staff Present:

Timothy Burroughs, Executive Director
Pat Cabrera, Administrative Services Director
Justin Lehrer, Operations Manager
Hugo Grégoire, Management Analyst
Cassie Bartholomew, Senior Program Manager
Meri Soll, Senior Program Manager
Arliss Dunn, Clerk of the Board

I. Convene Meeting

Chair Jack Balch called the meeting to order at 9:00 a.m. Timothy Burroughs explained the process that would be utilized during the meeting. A link to the process is available here: [Virtual-Meetings-Instructions](#).

II. Public Comments

There were none.

III. CONSENT CALENDAR

1. Approval of the Draft Minutes of June 13, 2024

DRAFT

There were no public comments for the Consent Calendar. Board member Josey moved for approval of the Consent Calendar. Board member Hannon seconded, and the motion carried 9-0. The Clerk called the roll.

(Ayes: Balch, Goldstein, Hannon, Haubert, Josey, Long, Shao, Wengraf, Young. Nays: None. Absent: Carling, Hansen-Romero, Sadoff. Abstain: None)

IV. REGULAR CALENDAR

1. Alameda County Food Recovery Network & Edible Food Recovery Reporting Updates (Hugo Grégoire & Cassie Bartholomew)

This item is for information only.

Timothy Burroughs introduced the item and Hugo Grégoire provided an overview of the Alameda County Food Recovery Network, a diverse group of organizations committed to recovering and donating surplus edible food. Mr. Grégoire shared the results from the 2023 Edible Food Recovery Report, and highlighted how the network supports efforts to address food insecurity and reduce wasted food in Alameda County. A link to the staff report and PowerPoint presentation is available here: [ACFRN-Edible-Food-Recovery-Update.pdf](#). Additional time was provided to the Board for discussion and for clarifying questions. An audio link to the discussion is available here: [ACFRN-Edible-Food-Recovery-Update-Discussion](#)

There were no public comments for this item. Chair Balch thanked Mr. Grégoire for his presentation.

2. Reuse and Repair Circular Economy Overview (Meri Soll)

This item is for information only.

Timothy Burroughs introduced the item and Meri Soll provided an overview of the reuse and repair landscape and an update on new laws to support the effort and shared stories from our reuse and repair partner network. A link to the staff report and PowerPoint presentation is available here: [Reuse-Repair-Network-Overview.pdf](#). Additional time was provided to the Board for discussion and for clarifying questions. An audio link to the discussion is available here: [Reuse-Repair-Network-Overview-Discussion](#). There were no public comments for this item. Chair Balch thanked Ms. Soll for her presentation.

V. MEMBER COMMENTS

There were none.

VI. ADJOURNMENT – TO SEPTEMBER 12, 2024, AT 9:00 A.M.

The meeting was adjourned at 10:04 a.m.



DATE: September 12, 2024
TO: Programs and Administration Committee
FROM: Arielle Conway, Program Manager
SUBJECT: StopWaste School Challenges – Transforming School Cafeterias

SUMMARY

The StopWaste Schools Project uses a multitude of strategies to engage K-12 youth and school partners in climate action and the 4Rs – Reduce, Reuse, Recycle, and Rot. The project aims to uplift and empower youth, teachers, and school champions to take action at school, at home, and in their communities. At the September 12 Programs and Administration Board Meeting, staff will provide an update on school programs with a focus on StopWaste Schools Challenges, a program that aims to transform school cafeterias to reduce waste to landfill, prevent wasted food, and empower students to be environmental stewards.

DISCUSSION

Waste audit studies conducted by StopWaste have found that on average, 50-90 percent of what is tossed in the landfill bin in the school cafeteria across Alameda County is edible food that could have been eaten or shared on a food share table. Students, teachers, and staff can make a big impact by taking action to reduce wasted food and to properly sort recyclables and compostables.

The Stop Waste Schools Challenge is an educational, technical assistance, and partnership program designed to support the rollout of three-stream sorting and food share in the cafeteria. StopWaste works with district leaders, school site staff, teachers, and students to design a whole-school engagement program for rolling out these systems. School Challenges also support districts to comply with state laws like SB 1383 which requires school sorting systems and school food recovery and donation.

This presentation will provide an overview of this program while highlighting an example from New Haven Unified School District.

RECOMMENDATION

This item is for information only.