

APPROVED

**MINUTES OF THE ALAMEDA COUNTY WASTE
MANAGEMENT AUTHORITY MEETING
OF THE
PROGRAMS AND ADMINISTRATION COMMITTEE**

THURSDAY, OCTOBER 10, 2024

9:00 A.M.

***IN PERSON MEETING LOCATION:*
STOPWASTE BOARD ROOM
1537 WEBSTER STREET, OAKLAND, CA**

Members Present:

County of Alameda	David Haubert
City of Albany	Jennifer Hansen-Romero
City of Berkeley	Susan Wengraf
Castro Valley Sanitary District	Dave Sadoff, Chair
City of Dublin	Jean Josey
City of Fremont	Yang Shao
City of Hayward	Daniel Goldstein
City of Livermore	Bob Carling
City of Oakland	Dan Kalb
Oro Loma Sanitary District	Shelia Young
City of Pleasanton	Jack Balch

ABSENT:

City of Piedmont	Jen Cavanaugh
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Staff Present:

Timothy Burroughs, Executive Director
Pat Cabrera, Administrative Services Director
Alma Freeman, Communications Manager
Justin Lehrer, Operations Manager
Emily Alvarez, Program Manager
Shasta Phillips, Program Manager
Arliss Dunn, Clerk of the Board

I. Convene Meeting

Vice Chair Jack Balch called the meeting to order at 9:00 a.m. Timothy Burroughs explained the process that would be utilized during the meeting. A link to the process is available here: [Virtual-Meetings-Instructions](#).

II. Public Comments

There were none.

III. CONSENT CALENDAR

1. Approval of the Draft Minutes of September 12, 2024

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There were no public comments for the Consent Calendar. Board member Josey moved for approval of the Consent Calendar. Board member Wengraf seconded, and the motion carried 10-0. The Clerk called the roll.

(Ayes: Balch, Carling, Goldstein, Hansen-Romero, Haubert, Josey, Sadoff, Shao, Wengraf, Young.
Nays: None. Absent: Cavanaugh, Kalb. Abstain: None)

IV. REGULAR CALENDAR

1. 2023-24 Waste Characterization Study Overview (Emily Alvarez)

This item is for information only.

Timothy Burroughs introduced the item and Emily Alvarez provided an update on the Agency's Waste Characterization Study. The study identified predominant materials in the waste stream and changes in composition over time and will be used by StopWaste and member agencies to refine programs and track progress toward the long-term goal of landfill obsolescence and upstream waste prevention. A link to the staff report and PowerPoint presentation is available here: [WCS-Update.pdf](#). Additional time was provided to the Board for discussion and for clarifying questions. An audio link to the discussion is available here: [WCS-Update-Discussion](#).

There were no public comments for this item. Chair Sadoff thanked Ms. Alvarez for a very informative presentation.

V. MEMBER COMMENTS

There were none.

VI. ADJOURNMENT – TO NOVEMBER 14, 2024, AT 9:00 A.M.

The meeting was adjourned at 9:52 a.m.