

**Planning Committee/Recycling Board
Members**

Grace Liao, **President**
Source Reduction Specialist

Tracy Jensen, **First Vice President**
ACWMA

Virginia Harrington, **Second Vice President**
Solid Waste Industry Representative

Ben Barrientos, ACWMA

Xouhoa Bowen, ACWMA

Ellen McClure, Environmental Educator

Laura McKaughan, Recycling Materials
Processing Industry

David Mourra, ACWMA

Elaine Owyang, Environmental Organization

Jeff Wang, ACWMA

Vacant, Recycling Programs

Timothy Burroughs, Executive Director

AGENDA

**MEETING OF THE
PLANNING COMMITTEE
AND
ALAMEDA COUNTY RECYCLING BOARD**

THURSDAY, FEBURARY 13, 2025

6:00 P.M.

IN-PERSON MEETING LOCATION
WETA Central Bay Operations
670 W Hornet Ave, Alameda, CA

This meeting will be conducted in a hybrid model with both in-person attendance and teleconference participation:

- Teleconference location #1 118 Glashaus Loop, Emeryville, CA
- Teleconference location #2 40087 Mission Blvd. #361, Fremont, CA
- Teleconference location #3 710 Cornell Avenue, Albany, CA
- Teleconference location #4 1534 Ashby Avenue, Berkeley, CA
- Teleconference location #5 1285 Glen Drive, San Leandro, CA

Members of the public may attend in person at the addresses listed above or by:

1. Calling US+1 669 900 6833 and using the Webinar ID 852 6180 9129
2. Using the [Zoom](#) website or App and entering meeting code 852 6180 9129

During the meeting the chair will explain the process for members of the public to be recognized to offer public comment. The process will be described on the StopWaste website at <http://www.stopwaste.org/virtual-meetings> no later than noon, Thursday, February 13, 2025.

The public may also comment by sending an e-mail to publiccomment@stopwaste.org. Written public comments will be accepted until 3:00 p.m. on the day prior to the scheduled meeting. Copies of all written comments submitted by the deadline above will be provided to each Board Member and will be added to the official record. Comments will not be read into the record.

In accordance with the Americans with Disabilities Act, if you need assistance to participate in this meeting due to a disability, please contact the Clerk of the Board at (510) 891-6517. Notification 24 hours prior to the meeting will enable the agency to make reasonable arrangements to ensure accessibility to this meeting.

AGENDA

I. CALL TO ORDER

II. ROLL CALL OF ATTENDANCE

III. ANNOUNCEMENTS BY PRESIDENT

IV. OPEN PUBLIC COMMENT

An opportunity is provided for any member of the public wishing to speak on any matter within the jurisdiction of the Board but not listed on the agenda. Each speaker is limited to three minutes.

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V. CONSENT CALENDAR

1 1. Approval of the Draft PC&RB Minutes of January 9, 2025

3 2. Board Attendance Record

5 3. Written Report of Ex Parte Communications

VI. REGULAR CALENDAR

7 1. **Measure D Overview & Five-year Audit Award of Contract (Jennifer West & Meri Soll)**
That the Recycling Board approve this contract award and authorize the Executive Director to enter into a funding agreement with Crowe LLP for the Financial Five-year Audit, for a total not-to-exceed amount of \$227,000. \$110,000 will be awarded from the approved FY 2024-25 budget for Phase I of the scope of work. Upon satisfactory completion of Phase I, the remaining \$117,000 will be allocated from the FY 2026-27 budget and will be included in the FY 2026-27 budget resolution.

9 2. **Technical Assistance for Low-Embodied Carbon Building Materials (Heather Larson & Karen Kho)**
This item is for information only.

VII. MEMBER COMMENTS AND COMMUNICATIONS FROM THE EXECUTIVE DIRECTOR

VIII. ADJOURNMENT TO PC&RB MEETING – MARCH 13, 2025 AT 4:00 P.M.