

APPROVED

**MINUTES OF THE REGULAR MEETING OF THE
PLANNING COMMITTEE
AND
ALAMEDA COUNTY RECYCLING BOARD**

Thursday, October 10, 2024

4:00 P.M.

IN PERSON MEETING LOCATION:
STOPWASTE BOARD ROOM
1537 WEBSTER STREET, OAKLAND, CA

I. CALL TO ORDER

First Vice President Liao called the meeting to order at 4: p.m. Timothy Burroughs explained the meeting process being utilized during the meeting. A link to the process is available here: [Virtual-Meetings-Instructions.](#)

II. ROLL CALL OF ATTENDANCE

Mike Hannon, ACWMA
Tracy Jensen, ACWMA
Chiman Lee, Recycling Programs
Ellen McClure, Environmental Educator
Laura McKaughan, Recycling Materials Processing Industry
David Mourra, ACWMA
Fred Simon, ACWMA
Jeff Wang, ACWMA (President)

Absent:

Grace Liao, Source Reduction Specialist
Vacant, Environmental Organization
Vacant, Solid Waste Industry Representative

Staff Present:

Timothy Burroughs, Executive Director
Alma Freeman, Communications Manager
Hugo Grégoire, Management Analyst
Arliss Dunn, Clerk of the Board
Farand Kan, Deputy County Counsel

Others Participating:

Taylor Johnson, TCV Food Bank
Kelly Barron, TCV Food Bank
Jim Doehne, TCV Food Bank

III. ANNOUNCEMENTS BY THE PRESIDENT

President Wang welcomed everyone to the tour and thanked staff from Tri-City Volunteers (TCV) Food Bank for hosting the meeting.

IV. OPEN PUBLIC COMMENT

There were none.

V. Overview of Tri-City Volunteer Food Bank (TCV)

Hugo Grégoire introduced staff from TCV – Taylor Johnson, Executive Director, Kelly Barron, Program Manager, and Jim Doehne, Warehouse Manager. TCV is a nonprofit organization that provides emergency grocery assistance to nearly 13,000 people in Alameda County every month through their marketplace, mobile pantry, and bag lunch programs. A longtime StopWaste food recovery and donation partner, TCV is a leader in food recovery and donation efforts, having adopted the client-choice model in 2016, which gives people the ability to choose the food they take home to their families, and thus reducing the likelihood of unwanted food going to waste.

VI. Tour:

Tri-City Food Pantry (Fremont)

This item is for information only.

TCV Food Bank staff provided an overview of their work and a walking tour of their facility.

VII. MEMBER COMMENTS AND COMMUNICATIONS FROM THE EXECUTIVE DIRECTOR

Mr. Burroughs announced that Chiman Lee completed his second term on the Recycling Board, and this would be his final meeting. Mr. Burroughs thanked Board member Lee for his service. Mr. Lee expressed his appreciation and stated that he enjoyed serving on the Recycling Board. Board member Lee was presented with a certificate of appreciation and reusable agency gifts.

VIII. ADJOURNMENT – TO OCTOBER 10, 2024 AT 4:00 p.m.

The meeting adjourned at 7:20 p.m.