

APPROVED

MINUTES OF THE MEETING OF THE  
ALAMEDA COUNTY WASTE MANAGEMENT  
AUTHORITY BOARD (WMA)  
AND  
THE ENERGY COUNCIL (EC)

Wednesday, September 25, 2024  
3:00 P.M.

**IN PERSON MEETING LOCATION:**  
**STOPWASTE BOARD ROOM**  
**1537 WEBSTER STREET, OAKLAND, CA**

**I. CALL TO ORDER**

President Zermeño called the meeting to order at 3:00 p.m. Timothy Burroughs explained the process that would be utilized during the meeting. A link to the process is available here: [Virtual-Meetings- Instructions.](#)

**II. ROLL CALL OF ATTENDANCE**

**WMA & EC**

County of Alameda	David Haubert, WMA, EC
City of Alameda	Tracy Jensen, WMA, EC
City of Berkeley	Susan Wengraf, WMA, EC
Castro Valley Sanitary District	Dave Sadoff, WMA
City of Dublin	Jean Josey, WMA, EC
City of Emeryville	David Mourra, WMA, EC
City of Fremont	Yang Shao, WMA, EC
City of Hayward	Francisco Zermeño, WMA, EC (WMA President)
City of Livermore	Bob Carling, WMA, EC
City of Newark	Mike Hannon, WMA, EC (EC President)
City of Oakland	Dan Kalb, WMA, EC
Oro Loma Sanitary District	Shelia Young, WMA
City of Piedmont	Jen Cavanaugh, WMA, EC
City of Pleasanton	Jack Balch, WMA, EC
City of San Leandro	Fred Simon, WMA, EC
City of Union City	Jeff Wang, WMA, EC

**ABSENT**

City of Albany	Jennifer Hansen-Romero, WMA, EC
----------------	---------------------------------

**Staff Participating**

Timothy Burroughs, Executive Director  
Pat Cabrera, Administrative Services Director  
Alma Freeman, Communications Manager  
Justin Lehrer, Operations Manager  
Meri Soll, Senior Program Manager  
Cassie Bartholomew, Senior Program Manager  
Arliss Dunn, Clerk of the Board  
Richard Taylor, WMA Legal Counsel

**III. ANNOUNCEMENTS BY PRESIDENTS**

There were none.

**IV. OPEN PUBLIC DISCUSSION FROM THE FLOOR**

There were no public comments.

**V. CONSENT CALENDAR**

**1. Approval of the Draft WMA & EC Minutes of July 24, 2024**

There were no public comments for the Consent Calendar. Board member Jensen moved approval of the Consent Calendar for the WMA & EC, and Board member Sadoff seconded.

The Clerk called the roll: WMA Vote: 18-0 EC Vote: 18-0

(Ayes: Balch, Carling, Cavanaugh, Hannon, Haubert, Jensen, Josey, Kalb, Mourra, Sadoff, Shao, Wang, Wengraf, Young, Zermeño. Nays: None. Abstained: None. Absent: Hansen-Romero, Simon)

**VI. REGULAR CALENDAR**

**1. Consider need for immediate action and, if approved, consider approval of Resolution to Submit Application for Grant Funding to CalRecycle for Solar Panel Recycling and Reuse Project in Alameda County**

That the WMA Board add consideration of this resolution to submit grant application to the agenda for the September 25, 2024 meeting.

That the WMA Board adopt the attached Resolution authorizing the Executive Director to submit the application to CalRecycle's Household Hazardous Waste Grant Program Cycle 43, Fiscal Year 2024–25, Small Projects for \$100,000 to develop and implement a solar panel recycling and reuse pilot in Alameda County.

Timothy Burroughs provided an explanation of the need for immediate action on this item. The Agency submitted an application to CalRecycle's Household Hazardous Waste Grant Program: Small projects for \$100,000 to develop and implement a solar panel recycling and reuse pilot in Alameda County. CalRecycle requires that the WMA submit a Board resolution authorizing submittal of the grant application. CalRecycle requires resubmittal no later than October 4, 2024. The deadline requires that the Board take action at its September 25 meeting. There were no objections from the Board to proceeding with the action. Timothy Burroughs provided an overview of the staff report. A link to the report and the presentation is available here: [CalRecycle-Grant-Acceptance-Memo.pdf](#).

There were no public comments on the need for immediate action. Board member Kalb moved approval to accept the need for immediate action and that the WMA Board add consideration of this resolution to submit grant application to the agenda for the September 25, 2024 meeting. Board member Cavanaugh seconded. The motion carried 18-0. The Clerk called the roll:

(Ayes: Balch, Carling, Cavanaugh, Hannon, Haubert, Jensen, Josey, Kalb, Mourra, Sadoff, Shao, Wang, Wengraf, Young, Zermeño. Nays: None. Abstained: None. Absent: Hansen-Romero, Simon)

Additional time was provided to the board for discussion and clarifying questions. An audio link to the discussion is available here: [CalRecycle-Grant-Acceptance-Discussion](#).

Board member Wengraf moved approval that the WMA Board adopt the attached Resolution authorizing the Executive Director to submit the application to CalRecycle's Household Hazardous Waste Grant Program Cycle 43, Fiscal Year 2024–25, Small Projects for \$100,000 to develop and implement a solar panel recycling and reuse pilot in Alameda County. Board member Wang seconded, and the motion carried 18-0 The Clerk called the roll:

(Ayes: Balch, Carling, Cavanaugh, Hannon, Haubert, Jensen, Josey, Kalb, Mourra, Sadoff, Shao, Wang, Wengraf, Young, Zermeño. Nays: None. Abstained: None. Absent: Hansen-Romero, Simon)

**2. Revision to the Agency's Purchasing Policy (Timothy Burroughs, Pat Cabrera, & Justin Lehrer)**

That the WMA Board approve the revised purchasing policy resolution, which includes the protest policy.

## APPROVED

Timothy Burroughs introduced the item and Justin Lehrer provided an overview of the staff report. A link to the report is available here: [Purchasing-Policy-Revision-memo.pdf](#). Additional time was provided to the Board for discussion and for clarifying questions. An audio link to the discussion is available here: [Purchasing-Policy-Revision-Discussion](#). Mr. Kumar Shaw provided public comments. President Zermeño thanked Mr. Lehrer for the report.

Board member Carling moved approval of the staff recommendation, and Board member Jensen seconded. The motion carried 19-0. The Clerk called the roll:

(Ayes: Balch, Carling, Cavanaugh, Hannon, Haubert, Jensen, Josey, Kalb, Mourra, Sadoff, Shao, Simon, Wang, Wengraf, Young, Zermeño. Nays: None. Abstained: None. Absent: Hansen-Romero)

### **3. 2024 Waste Prevention Grant Solicitation Funding Awards (Cassie Bartholomew & Meri Soll)**

This item is for information only.

Timothy Burroughs introduced the item. Meri Soll and Cassie Bartholomew provided an update on 2024 Waste Prevention Grant Solicitation Funding Award. StopWaste awards local nonprofits and businesses grant funding for projects focused on waste prevention and upstream infrastructure through repair, reuse, redistribution, and food waste prevention and recovery. A link to the staff report and PowerPoint presentation is available here: [2024-Grants-Update-Memo.pdf](#).

Additional time was provided to the Board for discussion and for clarifying questions. An audio link is available here: [2024-Grants-Update](#). Cher Lei provided public comments. President Zermeño thanked staff for a very inspiring presentation.

### **4. Interim appointment(s) to the Recycling Board for WMA appointee unable to attend future Board Meeting(s) (Arliss Dunn) (WMA only)**

(The meeting of the Planning Committee & Recycling Board will be held on Thursday, October 10, 2024 at 4:00 p.m., at StopWaste, 1537 Webster St., Oakland, CA)

Board member Wang requested an interim appointment. Board member Young agreed to serve as the interim appointment. There were no public comments on this item. Board member Carling moved approval of the interim appointment and Board member Wang seconded. The motion carried 19-0: The Clerk called the roll.

(Ayes: Balch, Carling, Cavanaugh, Hannon, Haubert, Jensen, Josey, Kalb, Mourra, Sadoff, Shao, Wang, Wengraf, Young, Zermeño. Nays: None. Abstained: None. Absent: Hansen-Romero, Simon)

### **VII. MEMBER COMMENTS AND COMMUNICATIONS FROM THE EXECUTIVE DIRECTOR**

Mr. Burroughs announced that the monthly topic brief provides information on Safe Sharps Disposal for Households. A link to the topic brief is available [here](#).

Mr. Burroughs provided a brief overview regarding the status of the legislation that we, as an Agency, are sponsoring. AB 2346 is awaiting signature by the Governor. The bill provides flexibility on how local governments can meet the SB 1383 compost procurement requirements. Mr. Burroughs also noted SB 1053 (Blakespear), California's new law on single-use bags. The legislation bans the sale of single-use plastic bags at most stores, including grocery stores, convenience stores, and large retail stores with pharmacies. The ban will take effect on January 1, 2026 and we look forward to working with our member agencies to help with implementation of that legislation.

### **VIII. ADJOURNMENT – TO WMA & EC MEETING – OCTOBER 23, 2024 AT 3:00 P.M.**

The meeting adjourned at 4:35 p.m.