



**DATE:** June 13, 2024  
**TO:** Programs & Administration Committee  
**FROM:** Timothy Burroughs, Executive Director  
**SUBJECT:** Election of Chair and Vice Chair

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### **SUMMARY**

Consistent with the WMA Board Rules of Procedure, the Chair and Vice Chair of the P&A Committee shall be elected at the regular meeting of the Committee in the month of June each year.

### **DISCUSSION**

According to Section 5-4 of the WMA Rules of Procedure: “The officers of the P&A Committee shall be a Chair and Vice Chair who shall serve until the elections of their successors. Beginning in June 2018 the Chair and Vice Chair shall be elected at the regular meeting of the Committee in the month of June of each year. They shall be elected by a majority of the total authorized vote of the Committee and shall serve from July 1 through June 30 of the following year. Beginning July 1, 2018, no member may serve more than one term in the same leadership position on the P&A Committee within a two-year time frame. This does not limit a person who has served in one office for a year serving in a different office the following year (e.g., the Vice Chair in one year serving as the Chair the next year).”

Board member Susan Wengraf is currently serving as Chair, and Board member Dave Sadoff is serving as Vice Chair. Consistent with the practice employed by the Authority Board, the Committee may choose to advance the current Vice Chair to serve as Chair for the period July 1, 2024 - June 30, 2025. The Committee should also elect a new Vice Chair.

### **RECOMMENDATION**

That the Programs and Administration Committee elect a Chair and Vice Chair for the period July 1, 2024 - June 30, 2025.