



**DATE:** February 13, 2025  
**TO:** Programs & Administration Committee  
**FROM:** Timothy Burroughs, Executive Director  
**SUBJECT:** Election of Vice Chair

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**SUMMARY**

The position of Vice Chair of the Programs & Administration Committee (P&A Committee) is now vacant. Staff requests that the P&A Committee nominate and approve a new Vice Chair to serve until regularly scheduled officer elections in June 2025.

**DISCUSSION**

Mayor Jack Balch (Pleasanton) served as the Vice Chair of the P&A Committee. Due to his departure from the Board in December 2024, the Vice Chair position is now vacant. Consistent with the Waste Management Authority Board's Rules of Procedure, staff requests that the P&A Committee appoint a new Vice Chair.

**RECOMMENDATION**

That the Programs & Administration Committee elect a Vice Chair for the period ending June 30, 2025.