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**MINUTES OF THE ALAMEDA COUNTY WASTE
MANAGEMENT AUTHORITY MEETING
OF THE
PROGRAMS AND ADMINISTRATION COMMITTEE**

Thursday, May 12, 2022

9:00 A.M.

TELECONFERENCE MEETING

Members Present:

County of Alameda

City of Alameda

City of Albany

City of Berkeley

City of Dublin

City of Emeryville

City of Fremont

City of Newark

Oro Loma Sanitary District

City of Piedmont

City of Pleasanton

City of Union City

David Haubert

Trish Herrera Spencer

Preston Jordan

Susan Wengraf

Melissa Hernandez, Vice Chair

Dianne Martinez, Chair

Jenny Kassar

Mike Hannon

Shelia Young

Jen Cavanaugh

Jack Balch

Jaime Patiño

Staff Present:

Timothy Burroughs, Executive Director

Pat Cabrera, Administrative Services Director

Jeff Becerra, Communications Manager

Alma Freeman, Program Manager

Robin Plutchok, Program Manager

Jeanine Sidran, Program Services Specialist

Arliss Dunn, Clerk of the Board

I. Convene Meeting

Chair Dianne Martinez called the meeting to order at 9:00 a.m. Timothy Burroughs explained the process that would be utilized during the meeting. A link to the process is available here: [Virtual-Meetings-Instructions](#).

II. Public Comments

There were no public comments on the remote call and no public comments were received via the public comments email address.

III. CONSENT CALENDAR

1. Approval of the Draft Minutes of March 10, 2022

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2. Resolution regarding meeting via teleconference to promote social distancing, pursuant to AB 361

Adopt Resolution PA #2022-06.

There were no public comments for the Consent Calendar. Board member Wengraf moved approval of the Consent Calendar and Board member Jordan seconded. The motion carried 10-0-1 for Item III-1 and 11-0 for Item III-2). The Clerk called the roll:

(Ayes: Balch, Cavanaugh, Hannon, Hernandez, Jordan, Kassan, Martinez, Patiño, Wengraf, Young. Nays: None. Abstain: Spencer (Item III-1). Absent: Haubert)

IV. REGULAR CALENDAR

1. RE:Source Update and Campaign Launch (Robin Plutchok)

This item is for information only.

Timothy Burroughs introduced the item and acknowledged staff overseeing the project: Robin Plutchok, Chris Ross, Alma Freeman, and Jeanine Sidran. Robin Plutchok provided an overview of the of the staff report and presented a PowerPoint presentation. A link to the report and the presentation is available here: [RE:Source-Update-memo.pdf](#)

Additional time was provided to the Committee for discussion and clarifying questions. An audio link to the discussion is available here: [RE:Source-Update-Discussion](#). The Committee was pleased with the usability of the platform and the variety of resources provided to the public. Ms. Plutchok stated that staff will be providing a media toolkit to the Board to share with their network of family, friends, and constituents. Chair Martinez congratulated staff on an exciting campaign and an informative presentation and stated that she is looking forward to receiving the materials and sharing them with her community. There were no public comments for this item.

V. MEMBER COMMENTS

Mr. Burroughs informed the Committee that he would continue to keep the Committee updated regarding timeline of a possible future in-person meeting.

VI. ADJOURNMENT – to June 9, 2022 at 9:00 a.m.

The meeting adjourned at 9:36 a.m.