

DRAFT

MINUTES OF THE ALAMEDA COUNTY WASTE  
MANAGEMENT AUTHORITY MEETING  
OF THE  
PROGRAMS AND ADMINISTRATION COMMITTEE

THURSDAY, DECEMBER 12, 2024

9:00 A.M.

**IN PERSON MEETING LOCATION:**  
**STOPWASTE BOARD ROOM**  
**1537 WEBSTER STREET, OAKLAND, CA**

**Members Present:**

County of Alameda	David Haubert
City of Albany	Jennifer Hansen-Romero
Castro Valley Sanitary District	Dave Sadoff, Chair
City of Dublin	Jean Josey
City of Fremont	Yang Shao
City of Hayward	Daniel Goldstein
City of Oakland	Dan Kalb
Oro Loma Sanitary District	Shelia Young
City of Piedmont	Jen Cavanaugh
City of Pleasanton	Valerie Arkin (alternate)

**Staff Present:**

Timothy Burroughs, Executive Director  
Alma Freeman, Communications Manager  
Justin Lehrer, Operations Manager  
Michelle Fay, Program Manager  
Arliss Dunn, Clerk of the Board

**I. Convene Meeting**

In the absence of the Chair, Board member Young called the meeting to order at 9:03 a.m. Timothy Burroughs explained the process that would be utilized during the meeting. A link to the process is available here: [Virtual-Meetings-Instructions](#).

**II. Public Comments**

There were none.

**III. CONSENT CALENDAR**

**1. Approval of the Draft Minutes of October 10, 2024**

There were no public comments for the Consent Calendar. Board member Josey moved for approval of the Consent Calendar. Board member Wengraf seconded, and the motion carried 10-0. The Clerk called the roll.

(Ayes: Arkin, Cavanaugh, Goldstein, Hansen-Romero, Josey, Sadoff, Shao, Young. Nays: None.  
Absent: Haubert, Kalb. Abstain: None)

## DRAFT

### IV. REGULAR CALENDAR

#### 1. SB 54 Update (Michelle Fay & Timothy Burroughs)

This item is for information only.

Timothy Burroughs introduced the item, and Michelle Fay provided an overview of the law and updates from the current draft of the regulations and discussed implications for local governments and next steps in the regulatory and implementation processes. A link to the staff report and PowerPoint presentation is available here: [SB-54-Update.pdf](#). Additional time was provided to the Board for discussion and for clarifying questions. An audio link to the discussion is available here: [SB-54-Update-Discussion](#).

There were no public comments on this item. Chair Sadoff thanked Ms. Fay for an excellent and informative presentation.

#### 2. 2025 Meeting Schedule (Timothy Burroughs)

That the Programs and Administration Committee approve the 2025 meeting schedule.

Timothy Burroughs introduced the item and asked that the Board approve the 2025 meeting schedule. There were no public comments on this item. Board member Kalb moved for approval of the 2025 meeting schedule, and Board member Shao seconded. The motion carried 9-0. The Clerk called the roll:

(Ayes: Arkin, Cavanaugh, Goldstein, Hansen-Romero, Josey, Kalb, Sadoff, Shao, Young. Nays: None. Absent: Haubert. Abstain: None)

### V. MEMBER COMMENTS

Board member Young announced that this committee meeting would be her last as the representative for Oro Loma Sanitary District and that she would be attending the WMA meeting in the following week as well as an interim appointment for the Recycling Board meeting. Board member Hansen-Romero stated that the Albany City Council would be making their commission appointments in the following week, and she would love to continue as the Albany representative.

### VI. ADJOURNMENT – TO JANUARY 9 2025, AT 9:00 A.M.

The meeting was adjourned at 10:06 a.m.