

DRAFT

**MINUTES OF THE REGULAR MEETING OF THE
PLANNING COMMITTEE
AND
ALAMEDA COUNTY RECYCLING BOARD**

Thursday, February 10, 2022

7:00 P.M.

TELECONFERENCE MEETING

I. CALL TO ORDER

President Francisco Zermeño called the meeting to order at 7:00 p.m. Matt Zimbalist announced that he was resigning as a member of the Recycling Board effective February 9, 2022. Mr. Zimbalist informed the Board that he had accepted a staff position at StopWaste. Board members extended congratulations on joining a great team. Timothy Burroughs explained the virtual meeting process being utilized during the meeting. A link to the process is available here: [Virtual-Meetings-Instructions](#)

II. ROLL CALL OF ATTENDANCE

Bob Carling, ACWMA
Deborah Cox, ACWMA
Eric Havel, Environmental Educator
Darby Hoover, Environmental Organization
Dan Kalb, ACWMA
Laura McKaughan, Recycling Materials Processing Industry
Talia Wise, Solid Waste Industry Representative
Francisco Zermeño, ACWMA, President
Vacant, Source Reduction Specialist

Absent:

Chiman Lee, Recycling Programs
Dave Sadoff, ACWMA

Staff Present:

Timothy Burroughs, Executive Director
Jeff Becerra, Communications Manager
Justin Lehrer, Operations Manager
Arliss Dunn, Clerk of the Board
Adrienne Ramirez, Assistant Clerk of the Board
Farand Kan, Deputy County Counsel

III. ANNOUNCEMENTS BY THE PRESIDENT

There were none.

IV. OPEN PUBLIC COMMENT

There were no public comments on the remote call and no public comments were received via the public comments email address.

V. CONSENT CALENDAR

1. Approval of the Draft Joint PC&RB Minutes of January 13, 2022

2. Resolution regarding meeting via teleconference to promote social distancing, pursuant to AB 361

Adopt Resolution #RB 2022-02.

3. Board Attendance Record

4. Written Report of Ex Parte Communication

There were no public comments for the Consent Calendar. Board member Cox moved approval of the Consent Calendar and Board member Havel seconded. The motion carried 8-0. The Clerk called the roll: (Ayes: Carling, Cox, Havel, Hoover, Kalb, McKaughan, Wise, Zermeño. Nays: None. Abstain: None. Absent: Lee, Sadoff, Vacant: Source Reduction Specialist)

VI. REGULAR CALENDAR

1. Reusable Foodware Project Update (Justin Lehrer)

This item is for information only.

Timothy Burroughs introduced the item. Justin Lehrer provided an overview of the staff report and presented a PowerPoint presentation. A link to the report and the presentation is available here: [Reusable Foodware Project Update.pdf](#). An audio link to the discussion is available here: [Reusable-Foodware-Project-Update-Discussion](#). Additional time was provided for Board discussion and clarifying questions.

Several Board members commented that it would be useful for staff to develop a model ordinance to minimize single-use plastic foodware and that jurisdictions could modify accordingly. Board members also expressed support for continuing to pursue pilot projects that develop reuse infrastructure in the county, while remaining sensitive to business concerns given the challenges they have faced during the pandemic. President Zermeño thanked Mr. Lehrer for his presentation and for continuing the Agency's efforts in advancing the use of reusables.

VII. MEMBER COMMENTS AND COMMUNICATIONS FROM THE EXECUTIVE DIRECTOR

Timothy Burroughs informed the Board that the March meeting would include a discussion on revisiting the Rules of Procedure and meeting in person once AB 361 is no longer in effect. Staff will provide recommendations for the Board to consider. President Zermeño recommended changing the 7pm Recycling Board meetings to an earlier start time.

VIII. ADJOURNMENT – to March 10, 2022

The meeting adjourned at 7:40 p.m.