

DRAFT

**MINUTES OF THE REGULAR MEETING OF THE
PLANNING COMMITTEE
AND
ALAMEDA COUNTY RECYCLING BOARD**

Thursday, May 12, 2022

6:00 P.M.

TELECONFERENCE MEETING

I. CALL TO ORDER

President Francisco Zermeño called the meeting to order at 6:00 p.m. Timothy Burroughs explained the virtual meeting process being utilized during the meeting. A link to the process is available here: [Virtual-Meetings-Instructions](#)

II. ROLL CALL OF ATTENDANCE

Bob Carling, ACWMA
Deborah Cox, ACWMA
Eric Havel, Environmental Educator
Darby Hoover, Environmental Organization
Chiman Lee, Recycling Programs
Laura McKaughan, Recycling Materials Processing Industry
Dave Sadoff, ACWMA
Talia Wise, Solid Waste Industry Representative
Shelia Young, ACWMA (interim for Dan Kalb)
Francisco Zermeño, ACWMA, President
Vacant, Source Reduction Specialist

Staff Present:

Timothy Burroughs, Executive Director
Pat Cabrera, Administrative Services Director
Jeff Becerra, Communications Manager
Alma Freeman, Program Manager
Robin Plutchok, Program Manager
Jeanine Sidran, Program Service Specialist
Arliss Dunn, Clerk of the Board
Adrienne Ramirez, Assistant Clerk of the Board
Andrew Massey, Deputy County Counsel

III. ANNOUNCEMENTS BY THE PRESIDENT

There were none.

IV. OPEN PUBLIC COMMENT

There were no public comments on the remote call and no public comments were received via the public comments email address.

V. CONSENT CALENDAR

1. **Approval of the Draft Joint WMA, EC & RB Minutes of April 27, 2022**
2. **Resolution regarding meeting via teleconference to promote social distancing, pursuant to AB 361**
Adopt Resolution #RB 2022-06.
3. **Board Attendance Record**
4. **Written Report of Ex Parte Communication**

There were no public comments for the Consent Calendar. Board member McKaughan moved approval of the Consent Calendar and Board member Cox seconded. The motion carried 9-0-1 for Item V1 and 10-0 for Items V2-4. The Clerk called the roll:

(Ayes: Carling, Cox, Havel, Hoover, McKaughan, Lee, Sadoff, Wise, Zermeño. Nays: None. Abstain: Young, Item V1. Absent: None. Vacant: Source Reduction Specialist)

VI. REGULAR CALENDAR

1. **Proposed FY 2022-23 Budget (Timothy Burroughs & Pat Cabrera)**
That the Recycling Board hold a public hearing and adopt the RB FY 22-23 Budget Resolution (Attachment A).

Timothy Burroughs provided an overview of the staff report. A link to the report is available here: [FY-22-23-Budget-Memo.pdf](#). The proposed FY 22-23 budget was presented at a combined meeting of the WMA, Recycling Board, and the Energy Council on April 27, 2022. The staff memo and PowerPoint presentation from the April 27 combined board meeting is available at [FY-22-23-Budget-Presentation.pdf](#). Additional time was provided to the Board for discussion and clarifying questions. An audio link to the discussion is available here: [FY-22-23-Budget-Discussion](#). There were no requests for changes to the budget. Mr. Burroughs recommended that Board adopt the Recycling Board's portion of the budget of approximately \$12M.

President Zermeño opened the public hearing. There were no public comments on this item and the public hearing was closed. Board member Cox moved approval to adopt the RB FY 22-23 Budget Resolution (Attachment A) and Board member Carling seconded. The motion carried 10-0. The Clerk called the roll:

(Ayes: Carling, Cox, Havel, Hoover, Lee, McKaughan, Nourot, Sadoff, Wise, Young, Zermeño. Nays: None. Abstain: None. Absent: None. Vacant: Source Reduction Specialist)

2. **Re:Source Update and Campaign Launch (Robin Plutchok)**
This item is for information only.

Timothy Burroughs introduced the item and acknowledged staff for their excellent work. The team consists of Robin Plutchok, Chris Ross, Alma Freeman, and Jeanine Sidran. Robin Plutchok provided an overview of the staff report and presented a PowerPoint presentation. A link to the report and the presentation is available here: [RESource-Update-Presentation.pdf](#). Additional time was

provided to the Board for discussion and clarifying questions. An audio link to the discussion is available here: [RESource-Update-Discussion](#). Board members thanked staff for their work and commented on the ease of usability and invaluable resources that it provides to the public. Ms. Plutchok stated that staff will be providing a media toolkit to the Board to share with their network of family, friends, and constituents. There were no public comments on this item.

VII. MEMBER COMMENTS AND COMMUNICATIONS FROM THE EXECUTIVE DIRECTOR

Timothy Burroughs announced that the Board of Supervisors will appoint Grace Liao to the Source Reduction Specialist vacancy on the Recycling Board at their meeting on May 24. Board member Havel will also be reappointed to a second term at that meeting.

VIII. ADJOURNMENT – to Wednesday, June 9, 2022

The meeting adjourned at 6:48 p.m.