

DRAFT

**MINUTES OF THE REGULAR MEETING OF THE  
PLANNING COMMITTEE  
AND  
ALAMEDA COUNTY RECYCLING BOARD**

**Thursday, June 13, 2024**

**4:00 P.M.**

***IN PERSON MEETING LOCATION:  
STOPWASTE BOARD ROOM  
1537 WEBSTER STREET, OAKLAND, CA***

**I. CALL TO ORDER**

President Kalb called the meeting to order at 4:05 p.m.

**II. ROLL CALL OF ATTENDANCE**

Darby Hoover, Environmental Organization  
Tracy Jensen, ACWMA  
Dan Kalb, ACWMA (President)  
Chiman Lee, Recycling Programs  
Laura McKaughan, Recycling Materials Processing Industry  
David Mourra, ACWMA  
Fred Simon, ACWMA  
Jeff Wang, ACWMA  
Vacant, Environmental Educator  
Vacant, Solid Waste Industry Representative

**Absent**

Grace Liao, Source Reduction Specialist

**Staff Present:**

Timothy Burroughs, Executive Director  
Alma Freeman, Communications Manager  
Michelle Fay, Program Manager  
Arliss Dunn, Clerk of the Board  
Farand Kan, Deputy County Counsel

**III. ANNOUNCEMENTS BY THE PRESIDENT**

There were none.

**IV. OPEN PUBLIC COMMENT**

There were none.

**V. CONSENT CALENDAR**

- 1. Approval of the Draft PC&RB Minutes of May 9, 2024**
- 2. Board Attendance Record**
- 3. Written Report of Ex Parte Communication**

## DRAFT

There were no public comments for the Consent Calendar. Board member McKaughan moved for approval of the Consent Calendar. Board member Wang seconded, and the motion carried 7-0. The Clerk called the roll: (Ayes: Hoover, Kalb, Lee, McKaughan, Mourra, Simon, Wang. Nays: None. Abstain: None. Absent: Liao, Jensen).

### VI. REGULAR CALENDAR

#### 1. 2024 StopWaste Environmental Leadership Awards (Michelle Fay)

This item is for information only.

Board President Dan Kalb and Timothy Burroughs welcomed the awardees and provided an introduction to the awards ceremony. A link to the staff report and the presentation is available here: [Environmental-Leadership-Awards-Presentation.pdf](#). An audio link to the awards ceremony is available here: [Environmental-Leadership-Awards-Program](#).

**2024 Awardees:** Read about the 2024 Awardees [here](#)

Vesta Foodservice, Hayward

Sparkl Reusables, Oakland & Spectrum Community Services, Hayward

oWOW, Oakland

Drakes Brewing Company, San Leandro

Mohr Elementary School, Pleasanton

### VII. MEMBER COMMENTS AND COMMUNICATIONS FROM THE EXECUTIVE DIRECTOR

There were none.

### VIII. ADJOURNMENT – TO PC&RB MEETING – JULY 11, 2024 AT 6:00 P.M.

The meeting was adjourned at 5:05 p.m.