

DRAFT

**MINUTES OF THE MEETING OF THE
ALAMEDA COUNTY WASTE MANAGEMENT
AUTHORITY BOARD (WMA)
AND
THE ENERGY COUNCIL (EC)**

**Wednesday, May 22, 2024
3:00 P.M.**

***IN PERSON MEETING LOCATION:
STOPWASTE BOARD ROOM
1537 WEBSTER STREET, OAKLAND, CA***

I. CALL TO ORDER

First Vice President Carling called the meeting to order at 3:00 p.m. Timothy Burroughs explained the process that would be utilized during the meeting. A link to the process is available here: [Virtual-Meetings-Instructions](#).

II. ROLL CALL OF ATTENDANCE

WMA & EC

County of Alameda	David Haubert, WMA, EC (EC President)
City of Alameda	Tracy Jensen, WMA, EC
City of Berkeley	Susan Wengraf, WMA, EC
Castro Valley Sanitary District	Daniel Akagi, WMA
City of Dublin	Melissa Hernandez, WMA, EC
City of Emeryville	David Mourra, WMA, EC
City of Fremont	Yang Shao, WMA, EC
City of Hayward	Francisco Zermeño, WMA, EC
City of Livermore	Bob Carling, WMA, EC, (WMA President)
City of Newark	Mike Hannon, WMA, EC
City of Oakland	Dan Kalb, WMA, EC
Oro Loma Sanitary District	Shelia Young, WMA
City of Piedmont	Jen Cavanaugh, WMA, EC
City of Pleasanton	Jack Balch, WMA, EC
City of San Leandro	Fred Simon, WMA, EC
City of Union City	Jeff Wang, WMA, EC

ABSENT

City of Albany	Jennifer Hansen-Romero, WMA, EC
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Staff Participating

Timothy Burroughs, Executive Director
Pat Cabrera, Administrative Services Director
Alma Freeman, Communications Manager
Jennifer West, Program Manager
Arliss Dunn, Clerk of the Board
Richard Taylor, WMA Legal Counsel

Others Participating

Priscilla Quiroz, Shaw, Yoder, Antwih, Schmelzer & Lange

III. ANNOUNCEMENTS BY PRESIDENTS

There were none.

IV. OPEN PUBLIC DISCUSSION FROM THE FLOOR

There were no public comments.

V. CONSENT CALENDAR

1. Approval of the Draft Joint WMA & EC Minutes of April 24, 2024 (WMA & EC only)

2. Household Hazardous Waste (HHW) Collection and Disposal Fee Ordinance Amendment (Pat Cabrera)

Staff recommends that the WMA Board adopt the ordinance set forth in Attachment A. Ordinance 2024-01 will make minor revisions to Ordinance 2014-01 as amended by replacing the two-year fund balance requirement with a requirement to retain sufficient funds as determined by the Board.

There were no public comments for the Consent Calendar. Board member Jensen moved approval of the Consent Calendar for the WMA & EC, and Board member Wang seconded.

The Clerk called the roll: WMA Vote: 15-0 EC Vote: 15-0

(Ayes: Akagi, Balch, Carling, Cavanaugh, Hannon, Haubert, Hernandez, Jensen, Mourra, Shao, Wang, Wengraf, Young, Zermeño. Nays: None. Abstained: None. Absent: Hansen-Romero, Kalb, Simon)

VI. REGULAR CALENDAR

1. FY 2025 Budget Adoption (Timothy Burroughs & Pat Cabrera)

That both the Waste Management Authority and the Energy Council hold public hearings and adopt their respective budget resolutions (Attachments A and B).

Mr. Burroughs stated that the combined FY 2025 budget was presented at the joint meeting of the WMA, EC & RB on April 24. The combined proposed FY 2025 budget totals approximately \$37.6 million. There were no changes to the budget at that meeting and staff is recommending that the WMA adopt its portion of the proposed budget totaling \$16,721,222, and the Energy Council proposed budget totaling \$10,361,311. The WMA Resolution also authorizes the FY 2025 salary schedule and authorized staff positions as well as new or augmented contracts. A link to the staff report is available here: [FY-2025-Budget-memo.pdf](#). Additional time was provided to the Board for discussion and clarifying questions. An audio link to the discussion is available here: [FY-2025-Budget-Discussion](#). Mr. Burroughs thanked the Board for their direction and guidance and thanked staff for their efforts in producing a budget that reflects our values. President Carling opened the public hearing. There were no public comments on this item and the public hearing was closed.

Board member Kalb moved approval of the of the staff recommendation that both the Waste Management Authority and the Energy Council hold public hearings and adopt their respective budget resolutions (Attachments A and B). Board member Wengraf seconded. The Clerk called the roll:

WMA vote 18-0

(Ayes: Akagi, Balch, Carling, Cavanaugh, Hannon, Haubert, Hernandez, Jensen, Kalb, Mourra, Shao, Wang, Wengraf, Young, Zermeño. Nays: None. Abstained: None. Absent: Hansen-Romero, Simon)

EC vote 18-0

(Ayes: Balch, Carling, Cavanaugh, Hannon, Haubert, Hernandez, Jensen, Kalb, Mourra, Shao, Wang, Wengraf, Zermeño. Nays: None. Abstained: None. Absent: Hansen-Romero, Simon)

2. Legislative Update and New Legislative Positions for 2024 (Jennifer West)

Staff recommend that the Board adopts the stated positions on the bills identified in the staff memo.

Timothy Burroughs introduced the item and Jennifer West presented the proposed legislative bill positions for 2024. A link to the staff report is available here: [2024-Legislative-Positions-memo.pdf](#). Priscilla Quiroz, Agency lobbyist, was present to answer any questions. Additional time was provided to the Board for discussion and clarifying questions. An audio link to the discussion is available here: [2024-Legislative-Positions-Discussion](#).

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Board member Hannon asked that staff provide additional information regarding SB 1221. Mr. Burroughs stated that staff would provide information on at the next Board meeting. There were no public comments on this item.

Board member Cavanaugh moved approval of the staff recommendation. Board member Kalb seconded, and the motion carried 18-0. The Clerk called the roll.

(Ayes: Akagi, Balch, Carling, Cavanaugh, Hannon, Haubert, Hernandez, Jensen, Kalb, Mourra, Simon, Wang, Wengraf, Young, Zermeño. Nays: None. Abstained: None. Absent: Hansen-Romero, Shao)

3. Interim appointment(s) to the Recycling Board for WMA appointee unable to attend future Board Meeting(s) (Arless Dunn) (WMA only)

(Planning Committee and Recycling Board meeting on June 13, 2024 at 4:00 p.m. The meeting will be held at StopWaste, 1537 Webster Street, Oakland, CA)

There were no requests for an interim appointment.

VII. MEMBER COMMENTS AND COMMUNICATIONS FROM THE EXECUTIVE DIRECTOR

Mr. Burroughs announced that the monthly topic brief provides an overview of the StopWaste Budget for FY 2025. It outlines the agency's strategic priorities and funding allocation for the coming year. A link to the topic brief is available [here](#).

Mr. Burroughs notified the Board that election of new officers for both the WMA and EC will occur at the June meeting. Board member Carling will complete his term as WMA President. As is customary and if approved by the Board, the first and second Vice Presidents would move up, Zermeño and Jensen respectively, and the Board would elect a new Second Vice President. Board member Haubert will complete his term as EC President, and the first and second Vice Presidents would move up, Board members Hannon and Mourra, respectively, and the EC would elect a new Second Vice President.

Mr. Burroughs notified the Board that Board member Kalb will be completing his final term on the Recycling Board in June, and the WMA should appoint a new member to the Recycling Board. Mr. Burroughs announced that the Environmental Leadership Awards will be held at the June 13 Recycling Board meeting at 4 pm in the StopWaste board room. Staff will announce awardees soon and invite all Board members to attend, specifically those members that have an awardee within their jurisdiction.

Board member Young announced that Tom Handley, former Director at Union Sanitary, passed away, and asked the Board to adjourn the meeting in his memory. Mr. Handley served as a director for 24 years.

VIII. CLOSED SESSION (WMA only)

There were no public comments for the closed sessions. The Board adjourned to closed session at 3:45 p.m.

Pursuant to Government Code Section 54957

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Executive Director

(confidential materials provided separately)

Pursuant to Government Code Section 54957.6

CONFERENCE WITH LABOR NEGOTIATORS

Agency Designated Representatives: Board Members Carling, Jensen, Young, and Zermeño

Unrepresented Employee: Executive Director

(confidential materials provided separately)

There were no reportable items from the closed session.

IX. ADJOURNMENT – TO WMA & EC MEETING – JUNE 26, 2024 AT 3:00 P.M.

The meeting adjourned at 4:30 p.m. in memory of Tom Handley, Director, Union Sanitary.